

## FIELD ASSIGNMENT (IAP) - ICS 204

<b>Incident Name:</b> OTCW Oil to Lake Michigan	<b>Date Prepared:</b> 3/27/2014	<b>Operational Period:</b>	
		<b>Date</b>	<b>Time</b>
<b>Incident Location:</b> Whiting Refinery Lakefront	<b>Start:</b>	3/27/14	12:00
	<b>End:</b>	Stand Down of Incident Command	

<b>(1) ORGANIZATIONAL LEVEL:</b> <input checked="" type="checkbox"/> On-Scene Commander: Robert Allendorfer / Linda Wilson <input checked="" type="checkbox"/> Operations Section Chief: Nick Gill / Ralph Alvarez <input type="checkbox"/> Branch: Incident Command - IC - Section Chiefs <input type="checkbox"/> Division/Group: <input type="checkbox"/> Task Force/Strike Team:	<b>FIELD ASSIGNMENT NO.</b> <b>(2) STATUS OF ASSIGNMENT:</b> <input type="checkbox"/> Final <input checked="" type="checkbox"/> Draft
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**(3) SPECIAL SAFETY AND ENVIRONMENTAL CONSIDERATIONS:**

**Safety Plan developed by HSSE – ICS 208 Rev 7 Dated 3/26/14 -Pete Bauer**  
 No special environmental or safety requirements apply, standard refinery HSSE policies are in effect upon transition to normal operations.

**Environmental Cleaning Plan – Dan Jorgenson**  
 Any and all incident related cleaning carried out by the 24/7 organization post IMT stand down must meet the requirements established by HSSE during the incident response. No chemicals will be used without the joint decision of IC, EPA, and Coast Guard.  
 Do NOT scrape any material built up on rack walls or other permanent structures, this material may be left in place.  
 Do NOT enter areas covered by vegetation, and do NOT remove any vegetation from affected areas  
 Do NOT remove any wildlife found on beach. Notify Environmental Unit Leader if deceased wildlife is discovered.

**(4) DESCRIPTION OF WORK:**  
 Incident Command will sequentially stand down sections or partial sections of the Incident Command Team and transition remaining activities to the regular 24/7 Production team and/or assign to function teams. The Incident Commander will determine when these transitions will take place:

	Target Date and Time
1. Local Stakeholder Communications – transition to Tom Keilman	1200 3/27/14
2. Regulatory Agency/NGO communications and reporting – transition to Linda Wilson	
3. Clean-up of No. 6 separator, associated waste disposal/management – transition to Steve Duncan	1200 3/27/14
4. Demobilization of response equipment – transition to Ricardo Valbuena	
5. Incident related waste management & disposal – by Linda Wilson	
6. OTCW and routine unit monitoring – transition to 24/7 team	1200 3/27/14
7. On Water Activities, follow-up on SCAT recommendations – transition to Fire Dept and Ricardo Valbuena	Open
8. Boom monitoring, management, removal and decontamination – transition to Fire Department	1200 3/27/14
9. On Shore activities, follow-up on 2 <sup>nd</sup> SCAT walk down, waste management – transition to Ricardo Valbuena	1200 3/27/14
10. Incident waste analytics – transition to Technical Department, Ken Ross	1200 3/27/14
11. Public Information Office and related issues – transition to Corey Correnti	1200 3/27/14
12. Communications and issue resolution with broader stakeholders – transition to Corey Correnti	1200 3/27/14

**RESOURCES ASSIGNED THIS PERIOD:**

(5) Organization/Equipment/Personnel	Leader	(7) Comments
Operations Lead	Incident Commander	

**ATTACHMENTS:**

<input type="checkbox"/> Change Sheet (ICS Form 205C)	<input type="checkbox"/> Location Map
<input type="checkbox"/> Safety Message (ICS Form 204S)	<input type="checkbox"/> Diagram
<input type="checkbox"/> Environmental Message (ICS Form 204E)	<input type="checkbox"/> Other (Spill Material Tracking Event Log)
<input type="checkbox"/> Other (ICS-215 Operational planning worksheet)	

<b>Prepared By:</b> Mike Morris	<b>ICS Position:</b> Planning Section Chief	<b>Phone:</b> 219-712-0423
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